



BAAO WATER DISTRICT

Baao, Camarines Sur

CCC - 313

Tel. No. (054) 266-3161

Telefax (054) 266-3642

CERTIFICATE OF COMPLIANCE

This is to certify that The BAAO WATER DISTRICT has complied with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its implementing Rules and Regulations, and the person whose signature appears below hereby declares and certify the following truths:

1. That the BAAO WATER DISTRICT has established the standards known as Citizen's Charter that enumerates the following:
 - a. Vision and Mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of the frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Amount of fees
 - g. Required documents
 - h. Procedure for filing complaints
2. That the Citizen's Charter is posted as information billboards at the Baao Water District premises where the frontline services is delivered.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of the office.
4. The Citizen's Charter is uploaded in the agency's website and accessible to the public
5. The agency has undertaken self-assessment and reporting of improvements in the existing Citizen's charter.
6. The Citizen's Charter is written in English, Filipino or in the local dialect and published as an information material (e.g. booklet or brochure)
7. The Citizen's Charter already shows the improvements that resulted from the review process of the frontline service delivery.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 29th day of May 2018, in Baao, Camarines Sur, Philippines

VICENTE VIC B. ROBOSA

General Manager C

Id no.: E006

NORIEL P. BADIOLA

NOTARY PUBLIC

UNTIL DEC. 31, 2019

PTR. NO. 6958078, DEC. 7, 2017, BAAO, CAM. SUR

IBP NO. 015055, NOV. 16, 2017, CAM. SUR

SUBSCRIBED AND SWORN to before me this 29th day of May 2018 in Baao, Camarines Sur, Philippines.

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Book No. XVIII

Series of 2018

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The Baao Water District employees are hereby committed to uphold the Revised Citizen's Charter dated September 21, 2017.

NAME	SIGNATURE
1 Acero, Ivy J	
2 Alcoba, Armando B.	
3 Bacinal, Ariel A.	
4 Ballesteros, Lyndon I.	
5 Barbosa, Claridez Mae A.	
6 Barcoma, Lydio Jr. B.	
7 Barrameda, Jean M.	
8 Baybayon, Ireneo T.	
9 Bisenio, Rex	
10 Boaquiña, Dennis A.	
11 Borela Arnold T.	
12 Breboneria, Jahzeel B.	
13 Breboneria, Jacinto B.	
14 Breboneria, May B.	
15 Breboneria, Randie V.	
16 Britanico, Valeriano M.	
17 Capistrano, Norberto F.	
18 Carable, Givson S.	
19 Castro, Cyd Charisse Mae N.	
20 Hilotin, Edgar Jr. M.	
21 Mesia, Charlie J.	
22 Pavia, Glen B.	
23 Quiambao, Sonny R.	
24 Robosa, Vicente Vic B.	
25 Sangcap, Jesus Jr. B.	
26 Senaon, Antonio Jr. F.	
27 Senaon, Arnel F.	
28 Tirao, Claire Christine	