

ANNUAL PROCUREMENT PLAN 2017

For Common-Use Supplies and Equipment

Department/Bureau/Office: BAAO WATER DISTRICT
 Region: V
 Address: LA MEDALLA, BAAO, CAMARINES SUR

Contact Person: VICENTE VIC B. ROBOSA
 Position: GENERAL MANAGER C
 E-mail: baao_wd@yahoo.com
 Contact Number: (054) 266-3161

Items & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of 12/31/16	Total Amount
		Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	TOTAL		
Detergent Powder (Ariel with Downy 27g)	pcs.	3			3	3			3	3			3	3			3	12	8.50	102.00
Dishwashing Liquid (Joy 250ml)	pcs.	3			3	3			3	3			3	3			3	12	90.00	1,080.00
Disinfectant Spray (Baygon 400g)	pcs.	3			3	3			3	3			3	3			3	12	295.00	3,540.00
Dust Pan	pcs.	3			3				-	3			3				-	6	45.00	270.00
Feather Duster	pcs.	3			3				-	3			3				-	6	50.00	300.00
Liquid Sosa	pcs.	3			3				-	3			3				-	6	168.00	1,008.00
Mop	pcs.	3			3				-	3			3				-	6	300.00	1,800.00
Mophead	pcs.	3			3				-	3			3				-	6	95.00	570.00
Rag for Doors	pcs.	3			3				-	3			3				-	6	90.00	540.00
Rubber Foam with Handle (Glass Cleaner)	pcs.	3			3				-	3			3				-	6	200.00	1,200.00
Scrub Sponge (3M)	pcs.	3			3	3			3	3			3	3			3	12	66.00	792.00
Scrubber (Stainless Steel Ball)	pcs.	3			3	3			3	3			3	3			3	12	36.00	432.00
Soap	pcs.	3			3	3			3	3			3	3			3	12	35.00	420.00
Toilet Deodorant Cake (Albatross 50g)	pcs.	21			21	21			21	21			21	21			21	84	40.00	3,360.00
Trashbag	pcs.	25			25	25			25	25			25	25			25	100	6.50	650.00
																				31,566.00
COMMON OFFICE SUPPLIES																				
Ballpen 0.5 Black	pcs.	2			2	2			2	2			2	2			2	8	11.00	88.00
Ballpen Gel Ink Black	pcs.	10			10	10			10	10			10	10			10	40	23.00	920.00
Ballpen Hi-Techpoint Black	pcs.	3			3	3			3	3			3	3			3	12	100.00	1,200.00
Ballpen Ordinary Black	pcs.	75			75				-	75			75				-	150	5.00	750.00
Ballpen Ordinary Blue	pcs.	11			11				-				-				-	11	5.00	55.00
Ballpen Ordinary Green	pcs.	11			11				-				-				-	11	5.00	55.00
Ballpen Ordinary Red	pcs.	11			11				-				-				-	11	5.00	55.00
Carbon Film Legal Blue	packs	2			2	2			2	2			2	2			2	8	670.00	5,360.00
Clip Backfold 32mm (12s/box)	boxes	5			5	4			4	4			4	4			4	17	6.00	102.00
Clip Backfold 50mm (12s/box)	boxes	9			9	9			9	9			9	9			9	36	7.00	252.00
Cork Board 14"x20"	pcs.	4			4				-				-				-	4	160.00	640.00
Correction Pen	pcs.	6			6	6			6	6			6	6			6	24	50.00	1,200.00
Cutter Blade	pcs.	2			2	2			2	2			2	2			2	8	20.00	160.00
Envelope Documentary Legal	pcs.	58			58	58			58	58			58	58			58	232	2.00	464.00
Envelope Documentary Letter	pcs.	43			43	43			43	43			43	43			43	172	1.50	258.00
Envelope Mailing White Long (500s/box)	boxes	7			7				-				-				-	7	250.00	1,750.00
Envelope Mailing White Short (500s/box)	boxes	1			1				-				-				-	1	150.00	150.00
Envelope Plastic	pcs.	3			3	3			3	3			3	3			3	12	10.00	120.00
Eraser Rubber	pcs.	9			9				-	9			9				-	18	30.00	540.00

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Eraser Whiteboard	pcs.	4			4				-				-				-	4	15.00	60.00
Flag Philippines 4'x8'	pcs.	12			12				-				-				-	12	550.00	6,600.00
Folder Ordinary Legal	pcs.	85			85	84			84	85			85	84			84	338	4.00	1,352.00
Folder Ordinary Letter	pcs.	47			47	47			47	47			47	47			47	188	3.50	658.00
Folder Plastic Legal	pcs.	12			12	11			11	12			12	11			11	46	11.00	506.00
Folder Plastic Letter	pcs.	12			12	11			11	12			12	11			11	46	10.50	483.00
Folder Sliding Letter	pcs.	3			3				-				-				-	3	7.00	21.00
Glue (130g)	pcs.	7			7				-				-				-	7	60.00	420.00
Marker Fluorescent Green	pcs.	17			17				-	17			17				-	34	40.00	1,360.00
Marker Fluorescent Pink	pcs.	8			8				-	8			8				-	16	40.00	640.00
Marker Fluorescent Yellow	pcs.	8			8				-	8			8				-	16	40.00	640.00
Marker Permanent Black	pcs.	13			13				-	13			13				-	26	40.00	1,040.00
Marker Permanent Blue	pcs.	4			4				-				-				-	4	40.00	160.00
Marker Whiteboard Black	pcs.	3			3	3			3	3			3	3			3	12	65.00	780.00
Marker Whiteboard Blue	pcs.	3			3	3			3	3			3	3			3	12	65.00	780.00
Molar Box	pcs.	13			13				-	13			13				-	26	120.00	3,120.00
Pad Yellow (80 leaves)	pads	8			8	7			7	7			7	7			7	29	40.00	1,160.00
Paper Bond Continuous Letter	boxes	5			5	5			5	5			5	5			5	20	500.00	10,000.00
Paper Bond Legal	reams	16			16	16			16	16			16	15			15	63	195.00	12,285.00
Paper Bond Letter	reams	19			19	19			19	19			19	19			19	76	165.00	12,540.00
Paper Clip 32mm (100s/box)	boxes	6			6	5			5	5			5	5			5	21	10.00	210.00
Paper Clip 48mm (100s/box)	boxes	5			5	5			5	5			5	4			4	19	20.00	380.00
Paper Fastener Plastic (50s/box)	boxes	6			6	5			5	6			6	5			5	22	35.00	770.00
Paper Fastener Plastic 70mm (50s/box)	boxes	6			6				-				-				-	6	135.00	810.00
Paper Thermal 210mmx30m	rolls	3			3	3			3	3			3	3			3	12	80.00	960.00
Pencil Lead	pcs.	15			15	15			15	15			15	14			14	59	6.00	354.00
Push Pins	boxes	3			3				-	3			3				-	6	20.00	120.00
Record Book (200 pages)	pcs.	4			4				-				-				-	4	42.00	168.00
Record Book (300 pages)	pcs.	4			4				-				-				-	4	60.00	240.00
Ring Binder Plastic Black 1" x 44"	pcs.	9			9				-				-				-	9	28.00	252.00
Ring Binder Plastic Black 3/4" x 44"	pcs.	7			7				-				-				-	7	30.00	210.00
Ring Binder Plastic Black 2" x 44"	pcs.	4			4				-				-				-	4	60.00	240.00
Ring Binder Plastic White 3/4" x 44"	pcs.	4			4				-				-				-	4	30.00	120.00
Rubber Band	boxes	13			13	13			13	13			13	13			13	52	10.00	520.00
Rubber Band Big	boxes	3			3				-				-				-	3	160.00	480.00
Ruler Plastic	pcs.	9			9				-	9			9				-	18	5.00	90.00

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Stamp Pad Felt	pcs.	4			4				-				-				-	4	50.00	200.00	
Stamp Pad Ink Violet	pcs.	5			5				-				-				-	5	20.00	100.00	
Staple Wire #35	boxes	7			7	7			7	7			7	7				7	36.00	1,008.00	
Tape Masking 24mm 50m	rolls	6			6	6			6	6			6	5				5	48.00	1,104.00	
Tape Transparent 24mm 100m	rolls	4			4	4			4	4			4	3				3	15.00	225.00	
Tape Transparent 48mm 100m	rolls	4			4				-				-					-	45.00	180.00	
77,465.00																					
OFFICE FORMS																					
Acknowledgement Receipt for Equipment (500s)	reams	1			1				-	1			1					-	2	300.00	600.00
Application for Leave (500s)	reams	1			1	1			1	1			1					-	3	350.00	1,050.00
Application Service Contract (500s)	reams	2			2	1			1	2			2	1				1	6	500.00	3,000.00
Budget Utilization Slip (500s)	reams	1			1	1			1	1			1	1				1	4	500.00	2,000.00
Certificate of Appearance (500s)	reams	1			1				-				-					-	1	300.00	300.00
Certificate of Appearance Short (500s)	reams	1			1				-				-					-	1	300.00	300.00
Certificate of Travel Completed (500s)	reams	1			1				-				-					-	1	300.00	300.00
Clearance (500s)	reams	2			2	1			1	1			1	1				1	5	300.00	1,500.00
Disbursement Voucher (500s)	reams	2			2	1			1	2			2	1				1	6	500.00	3,000.00
DTR #48	pcs.	500			500				-				-					-	500	0.15	75.00
DTR Punch Card	pcs.	500			500				-				-					-	500	1.00	500.00
Inspection and Acceptance Report (500s)	reams	1			1	1			1	1			1					-	3	300.00	900.00
Inspection Report (500s)	reams	1			1				-	1			1					-	2	500.00	1,000.00
Itinerary of Travel (500s)	reams	1			1				-				-					-	1	350.00	350.00
Job Order (500s)	reams	1			1				-	1			1					-	2	500.00	1,000.00
Journal Entry Voucher (500s)	reams	2			2	1			1	1			1	1				1	5	500.00	2,500.00
Liquidation Report (500s)	reams	1			1	1			1	1			1					-	3	300.00	900.00
Maintenance Order (500s)	reams	2			2	1			1	1			1	1				1	5	500.00	2,500.00
Meter History Card	pcs.	1,000			1,000	1,000			1,000	1,000			1,000	1,000				1,000	4,000	8.00	32,000.00
New Water Rates Commercial A (500s)	reams	1			1				-				-					-	1	300.00	300.00
New Water Rates Commercial B (500s)	reams	1			1				-				-					-	1	300.00	300.00
New Water Rates Commercial C (500s)	reams	1			1				-				-					-	1	300.00	300.00
New Water Rates Residential/Government (500s)	reams	1			1	1			1	1			1	1				1	4	300.00	1,200.00
Office Order (500s)	reams	1			1				-	1			1					-	2	300.00	600.00
Officer of the Day Report (500s)	reams	1			1				-	1			1					-	2	300.00	600.00
Overtime Request & Accomplishment Report (500s)	reams	1			1				-				-					-	1	300.00	300.00
Pass Slip (500s)	reams	1			1	1			1	1			1					-	3	300.00	900.00
Petty Cash Voucher (500s)	reams	2			2	1			1	2			2	1				1	6	500.00	3,000.00

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		Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4			TOTAL
Production Sheet (500s)	reams	1			1	1			1	1			1	1			1	4	500.00	2,000.00
Promissory Note (500s)	reams	1			1	1			1	1			1	1			1	4	300.00	1,200.00
Purchase Order (500s)	reams	1			1				-	1			1				-	2	350.00	700.00
Purchase Request (500s)	reams	1			1				-	1			1				-	2	300.00	600.00
Purchase Request Short (500s)	reams	1			1	1			1	1			1	1			1	4	350.00	1,400.00
Request for Quotation (500s)	reams	1			1				-				-				-	1	350.00	350.00
Requisition Issue Slip A (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip B (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip C (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip D (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip E (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip F (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip G (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip H (500s)	reams	1			1				-				-				-	1	300.00	300.00
Requisition Issue Slip Issuance of New Materials (500s)	reams	2			2	1			1	1			1	1			1	5	300.00	1,500.00
Requisition Issue Slip New Connection (500s)	reams	2			2	1			1	1			1	1			1	5	300.00	1,500.00
Returned Material Slip (500s)	reams	1			1				-	1			1				-	2	300.00	600.00
Senior Citizens' Discount Application (500s)	reams	1			1				-				-				-	1	500.00	500.00
Service Application Contract (500s)	reams	2			2	1			1	1			1	1			1	5	1,000.00	5,000.00
Service Request (500s)	reams	1			1				-	1			1				-	2	300.00	600.00
Stationary Legal	reams	2			2	2			2	2			2	2			2	8	900.00	7,200.00
Stationary Letter	reams	2			2	2			2	2			2	2			2	8	850.00	6,800.00
Temporary Requisition Slip (500s)	reams	1			1	1			1	1			1				-	3	250.00	750.00
Travel Order (500s)	reams	1			1				-				-				-	1	300.00	300.00
Travelling Expense Statement (500s)	reams	1			1				-	1			1				-	2	300.00	600.00
Trip Ticket (500s)	reams	1			1	1			1	1			1				-	3	250.00	750.00
Waste Material Report (500s)	reams	1			1				-				-				-	1	300.00	300.00
PLUMBING MATERIALS																				
Air Release Valve	pcs.	5			5				-				-				-	5	10,600.00	53,000.00
Ball Valve 1/2"	pcs.	195			195	195			195	195			195	195			195	780	185.00	144,300.00
Brass Adaptor 1"	pcs.	50			50	50			50	50			50	50			50	200	195.00	39,000.00
C.I. Cap 1/2"	pcs.	30			30	30			30	30			30	30			30	120	8.00	960.00
C.I. Cap 3/4"	pcs.	30			30	30			30	30			30	30			30	120	17.00	2,040.00
C.I. Plug 1/2"	pcs.	30			30	30			30	30			30	30			30	120	10.00	1,200.00
C.I. Plug 3/4"	pcs.	30			30	30			30	30			30	30			30	120	15.00	1,800.00
																				96,325.00

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G.I. Coupling 1"	pcs.	25			25	25			25	25			25	25			25	100	25.00	2,500.00
G.I. Coupling 1/2"	pcs.	110			110	110			110	110			110	100			100	430	15.00	6,450.00
G.I. Coupling 3/4"	pcs.	25			25				-	25			25				-	50	20.00	1,000.00
G.I. Elbow 1"	pcs.	80			80	70			70	70			70	70			70	290	25.00	7,250.00
G.I. Elbow 1/2"	pcs.	520			520	520			520	520			520	520			520	2,080	25.00	52,000.00
G.I. Elbow 3/4"	pcs.	40			40	40			40	40			40	30			30	150	20.00	3,000.00
G.I. Elbow Reducer 1" x 3/4"	pcs.	30			30	30			30	30			30	30			30	120	330.00	39,600.00
G.I. Pipe 1"	pcs.	40			40	40			40	40			40	30			30	150	600.00	90,000.00
G.I. Pipe 1/2"	pcs.	281			281	280			280	281			281	280			280	1,122	330.00	370,260.00
G.I. Pipe 3/4"	pcs.	25			25				-	25			25				-	50	408.00	20,400.00
G.I. St. Elbow 1"	pcs.	50			50	50			50	50			50	50			50	200	45.00	9,000.00
G.I. St. Elbow 1/2"	pcs.	520			520	520			520	520			520	520			520	2,080	15.00	31,200.00
G.I. St. Elbow 3/4"	pcs.	30			30	30			30	30			30	20			20	110	18.00	1,980.00
G.I. Tee 1"	pcs.	25			25				-	25			25				-	50	15.00	750.00
G.I. Tee 3/4"	pcs.	15			15	15			15	15			15	15			15	60	33.00	1,980.00
G.I. Tee Reducer 1" x 1/2"	pcs.	25			25	25			25	25			25	25			25	100	35.00	3,500.00
G.I. Tee Reducer 3/4" x 1/2"	pcs.	85			85	80			80	85			85	80			80	330	32.00	10,560.00
G.I. Union Patente 1"	pcs.	25			25	25			25	25			25	25			25	100	45.00	4,500.00
G.I. Union Patente 1/2"	pcs.	100			100	100			100	100			100	100			100	400	35.00	14,000.00
G.I. Union Patente 3/4"	pcs.	25			25	25			25	25			25	25			25	100	21.50	2,150.00
Gate Valve 2"	pcs.	3			3				-				-				-	3	5,480.00	16,440.00
Gate Valve 3"	pcs.	3			3				-				-				-	3	9,000.00	27,000.00
Gate Valve 4"	pcs.	3			3				-				-				-	3	11,888.00	35,664.00
Gate Valve 6"	pcs.	1			1				-				-				-	1	17,500.00	17,500.00
Gate Valve 8"	pcs.	1			1				-				-				-	1	17,500.00	17,500.00
Hacksaw Blade	pcs.	18			18	18			18	18			18	18			18	72	22,500.00	22,500.00
Larger Pipes 2" - 4"	pcs.	4			4				-				-				-	4	60.00	4,320.00
Lead Seal	pcs.	2			2				-				-				-	2	3,750.00	15,000.00
Mech. Coupling 2 1/2"	pcs.	5			5				-	5			5				-	10	440.00	880.00
Mech. Coupling 2"	pcs.	5			5				-	5			5				-	10	1,800.00	18,000.00
Mech. Coupling 3"	pcs.	5			5				-	5			5				-	10	1,500.00	15,000.00
Mech. Coupling 3"	pcs.	5			5				-	5			5				-	10	2,200.00	22,000.00
Mech. Coupling 4"	pcs.	5			5				-				-				-	5	3,600.00	18,000.00
Mech. Coupling 6"	pcs.	5			5				-				-				-	5	6,600.00	33,000.00
Mech. Coupling 8"	pcs.	5			5				-				-				-	5	6,800.00	34,000.00
Plastic Clamp 1"	pcs.	40			40	40			40	40			40	30			30	150	260.00	39,000.00
Plastic Clamp 1/2"	pcs.	40			40	40			40	40			40	30			30	150	200.00	30,000.00

ANNUAL PROCUREMENT PLAN 2017

For Common Use Supplies and Equipment

Department/Bureau/Office: BAAO WATER DISTRICT
 Region: V
 Address: LA MEDALLA, BAAO, CAMARINES SUR

Contact Person: VICENTE VIC B. ROBOSA
 Position: GENERAL MANAGER C
 E-mail: baao_wd@yahoo.com
 Contact Number: (054) 266-3161

Items & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of 12/31/16	Total Amount		
		Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4			TOTAL	
Plastic Clamp 3/4"	pcs.	40			40	40			40	40			40	30			30	150	225.00	33,750.00	
Saddle Clamp 2 1/2" x 1"	pcs.	5			5	5			5	5			5	5			5	20	300.00	6,000.00	
Saddle Clamp 2 1/2" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	250.00	15,000.00	
Saddle Clamp 2" x 1"	pcs.	5			5	5			5	5			5	5			5	20	260.00	5,200.00	
Saddle Clamp 2" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	240.00	14,400.00	
Saddle Clamp 3" x 1"	pcs.	5			5	5			5	5			5	5			5	20	425.00	8,500.00	
Saddle Clamp 3" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	420.00	25,200.00	
Saddle Clamp 4" x 1"	pcs.	5			5	5			5	5			5	5			5	20	535.00	10,700.00	
Saddle Clamp 4" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	520.00	31,200.00	
Saddle Clamp 6" x 1"	pcs.	5			5	5			5	5			5	5			5	20	680.00	13,600.00	
Saddle Clamp 6" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	655.00	39,300.00	
Saddle Clamp 8" x 1"	pcs.	5			5	5			5	5			5	5			5	20	1,015.00	20,300.00	
Saddle Clamp 8" x 1/2"	pcs.	15			15	15			15	15			15	15			15	60	857.00	51,420.00	
Teflon Tape 1/2"	rolls	2,700			2,700	2,700			2,700	2,700			2,700	2,700			2,700	10,800	10.00	108,000.00	
Water Meter 1/2"	pcs.	195			195	195			195	195			195	195			195	780	890.00	694,200.00	
Wing Valve Protector	pcs.	50			50	50			50	50			50	50			50	200	120.00	24,000.00	
COMMON MEDICAL EQUIPMENT																					2,363,454.00
Digital BP Monitor	unit	1			1				-				-				-	1	6,000.00	6,000.00	
Thermometer	pcs.	2			2				-				-				-	2	300.00	600.00	
MEDICAL, DENTAL AND LABORATORY SUPPLIES																					6,600.00
Agua Oxinada 120ml	bottles	3			3				-	3			3				-	6	15.00	90.00	
Alaxan FR	pcs.	15			15				-	15			15				-	30	10.00	300.00	
Amoxicillin 500mg	pcs.	15			15				-	15			15				-	30	7.00	210.00	
Betadine Povidone 60ml	bottles	3			3				-	3			3				-	6	75.00	450.00	
Biofiu	pcs.	15			15				-	15			15				-	30	9.00	270.00	
Biogesic	pcs.	15			15				-	15			15				-	30	7.00	210.00	
Canesten/Ketoconazole 15g	pcs.	3			3				-	3			3				-	6	128.00	768.00	
Chlorine DPD Residual 100s	packs	5			5	5			5	5			5	4			4	19	3,500.00	66,500.00	
Chlorine Granules	drum	30			30	30			30	30			30	30			30	120	6,750.00	810,000.00	
Cotton	packs	6			6				-	6			6				-	12	23.00	276.00	
Cotton Balls	packs	3			3				-	3			3				-	6	100.00	600.00	
Digital BP Monitor	unit	1			1				-				-				-	1	6,000.00	6,000.00	
Gauge Bandage Gauze Pad	pcs.	6			6				-	6			6				-	12	10.00	120.00	
Kremil S Antacid	pcs.	15			15				-	15			15				-	30	7.00	210.00	

ANNUAL PROCUREMENT PLAN 2017
For Common Use Supplies and Equipment

Department/Bureau/Office: BAAO WATER DISTRICT
Region: V
Address: LA MEDALLA, BAAO, CAMARINES SUR

Contact Person: VICENTE VIC B. ROBOSA
Position: GENERAL MANAGER C
E-mail: baao_wd@yahoo.com
Contact Number: (054) 266-3161

Items & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of 12/31/16	Total Amount
		Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	TOTAL		
Loperamide Diatabs	pcs.	15			15				-	15			15				-	30	7.00	210.00
Medicol	pcs.	15			15				-	15			15				-	30	7.00	210.00
Mediplast 50s/box	pcs.	6			6				-	6			6				-	12	105.00	1,260.00
Mefenamic Acid	pcs.	15			15				-	15			15				-	30	7.00	210.00
Neozep	pcs.	15			15				-	15			15				-	30	7.00	210.00
Solmux	pcs.	15			15				-	15			15				-	30	12.00	360.00
Tape Bandage	pcs.	6			6				-	3			3				-	9	20.00	180.00
Tuseran Forte	pcs.	15			15				-	15			15				-	30	11.00	330.00
888,974.00																				
GASOLINE, OIL, LUBRICANTS AND FUEL																				
Diesel	liters	9,612			9,612	9,612			9,612	9,612			9,612	9,612			9,612	38,448	40.00	1,537,920.00
Engine Oil	gals	5			5				-				-				-	5	500.00	2,500.00
Gasoline	liters	3,000			3,000	3,000			3,000	3,000			3,000	3,000			3,000	12,000	50.00	600,000.00
Motorcycle Oil	liters	25			25	25			25	25			25	25			25	100	200.00	20,000.00
Par Oil (20 liters/container)	containers	5			5				-				-				-	5	10,500.00	52,500.00
2,212,920.00																				
OTHER SUPPLIES																				
Battery AA	pcs.	37			37	37			37	37			37	37			37	148	42.00	6,216.00
Battery for Camera	pcs.	1			1				-				-				-	1	1,000.00	1,000.00
Candle (4s)	packs	5			5				-	5			5				-	10	65.00	650.00
Cement	bag	25			25	25			25	25			25	25			25	100	250.00	25,000.00
Copper Wire	box	5			5				-	5			5				-	10	1,085.00	10,850.00
Fire Extinguisher	pcs.	3			3				-				-				-	3	3,000.00	9,000.00
Fire Extinguisher Refills	pcs.	9			9				-				-				-	9	1,000.00	9,000.00
Gravel	cu.m.	5			5				-	5			5				-	10	750.00	7,500.00
Hard Cap	pcs.	7			7				-	7			7				-	14	250.00	3,500.00
Lighter	pcs.	3			3				-	3			3				-	6	15.00	90.00
LPG (Gasul)	tanks	9			9	9			9	9			9	9			9	36	900.00	32,400.00
Measuring Tape	pcs.	3			3	3			3	3			3	3			3	12	200.00	2,400.00
Measuring Tape with Roller	pcs.	1			1				-				-				-	1	2,000.00	2,000.00
Padlock	pcs.	3			3				-	3			3				-	6	500.00	3,000.00
Rain Coat	pcs.	12			12				-				-				-	12	350.00	4,200.00
Rechargeable Lamp	pcs.	2			2				-				-				-	2	2,000.00	4,000.00
Sand Albay	cu.m.	5			5				-				-				-	5	500.00	2,500.00
Shovel	pcs.	5			5				-				-				-	5	500.00	2,500.00
Storage Box	pcs.	37			37				-				-				-	37	1,000.00	37,000.00

ANNUAL PROCUREMENT PLAN 2017

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Contact Person: VICENTE VIC B. ROBOSA
 Position: GENERAL MANAGER C
 E-mail: baao_wd@yahoo.com
 Contact Number: (054) 266-3161

Items & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of 12/31/16	Total Amount	
		Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	TOTAL			
Umbrella Big	pcs.	4			4				-				-				-	4	500.00	2,000.00	
Wall Clock	pcs.	6			6				-				-				-	6	200.00	1,200.00	
MACHINERY																					166,006.00
Chlorinator	sets	6			6				-				-				-	6	29,600.00	177,600.00	
Concrete Cutter Accessories	lot	1			1				-				-				-	1	12,850.00	12,850.00	
Controls Soft Starter	sets	1			1				-				-				-	1	350,000.00	350,000.00	
Pipe Dies	sets	1			1				-				-				-	1	31,500.00	31,500.00	
Pump and Motors	sets	2			2				-				-				-	2	600,000.00	1,200,000.00	
Submersible Pump Motor 3/4" for Fountain	lot	1			1				-				-				-	1	5,000.00	5,000.00	
Transformer	lot	2			2				-				-				-	2	70,000.00	140,000.00	
OFFICE EQUIPMENT																					1,916,950.00
Aircon Unit Window Type	sets	1			1				-				-				-	1	70,000.00	70,000.00	
I.T. EQUIPMENT AND SOFTWARE																					70,000.00
Cellular Phones for Meter Reading	pcs.	2			2				-				-				-	2	15,000.00	30,000.00	
External Hard Drive 1TB	pcs.	1			1				-				-				-	1	3,000.00	3,000.00	
Flash Drive	pcs.	1			1				-				-				-	1	500.00	500.00	
Keyboard	pcs.	1			1				-				-				-	1	1,000.00	1,000.00	
LCD Monitor	sets	1			1				-				-				-	1	6,000.00	6,000.00	
Microsoft Office Business 2013 Software	lot	4			4				-				-				-	4	7,500.00	30,000.00	
Microsoft Windows 8.1 Professional 64-Bit	lot	4			4				-				-				-	4	10,500.00	42,000.00	
Mouse	pcs.	1			1				-				-				-	1	500.00	500.00	
Printer Epson L100	sets	1			1				-				-				-	1	6,500.00	6,500.00	
Printer FX 2175	sets	1			1				-				-				-	1	20,000.00	20,000.00	
UPS	pcs.	8			8				-				-				-	8	4,000.00	32,000.00	
COMMUNICATION EQUIPMENT																					171,500.00
Facsimile Machine	sets	1			1				-				-				-	1	15,000.00	15,000.00	
FURNITURE AND FIXTURES																					50,000.00
Shelves	pcs.	1			1				-				-				-	1	50,000.00	50,000.00	
MOTOR VEHICLES																					50,000.00
Accessories	lot	1			1				-				-				-	1	45,280.00	45,280.00	

ANNUAL PROCUREMENT PLAN 2017
For Common Use Supplies and Equipment

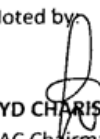
Department/Bureau/Office: BAAO WATER DISTRICT
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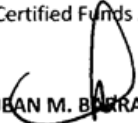
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Contact Number: (054) 266-3161

Items & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of 12/31/16	Total Amount	
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Tire Exterior	pcs.	72			72	72			72	72			72	72			72	288	760.00	218,880.00	
Tire Interior	pcs.	72			72	72			72	72			72	72			72	288	130.00	37,440.00	
301,600.00																					
OTHER EQUIPMENT																					
Concrete Mixer, 2-Bagger	lot	1			1				-				-				-	1	100,000.00	100,000.00	
Digital Camera	sets	1			1				-				-				-	1	20,000.00	20,000.00	
Ridgid Bench Yoke Vice #25	pcs.	1			1				-				-				-	1	25,500.00	25,500.00	
Ridgid Bench Yoke Vice #21	pcs.	3			3				-				-				-	3	15,000.00	45,000.00	
Ridgid Pipe Wrench 10"	pcs.	2			2				-				-				-	2	2,500.00	5,000.00	
Ridgid Pipe Wrench 12"	pcs.	2			2				-				-				-	2	3,000.00	6,000.00	
Ridgid Pipe Threader 1/2" to 2"	pcs.	1			1				-				-				-	1	25,000.00	25,000.00	
Ridgid Pipe Threader 2" with Ratchet	pcs.	1			1				-				-				-	1	60,500.00	60,500.00	
287,000.00																					
GRAND TOTAL																					8,914,634.00
WITH 10% ADDITIONAL PROVISION FOR INFLATION																					9,806,097.40

Prepared by:

LYNDON T. BASTEROS
Property Supply Officer B

Noted by:

CYD CHARISSE MAE N. CASTRO
BAC Chairman

Certified Funds Available:

JEAN M. BARRAMEDA
Division Manager C - Finance and Commercial

Approved by:

VICENTE VIC B. ROBOSA
General Manager C