

Republic of the Philippines
BAAO WATER DISTRICT
 In Medalla, Baa, Camarines Sur

ANNUAL PROCUREMENT PLAN
 for Calendar Year 2016

Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Advs/Post of IB/B/EI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MODE	CO	
OFFICE OF THE GENERAL MANAGER (OGM)												
1	Office Supplies	OGM	Shopping					GOP	2,477.00	2,477.00		Various office supplies for OGM use
2	Other Supplies	OGM	Shopping					GOP	550.00	550.00		Various janitorial and other supplies for OGM use
3	Telephone Expense - Mobile	OGM	Negotiated Procurement					GOP	12,000.00	12,000.00		1 year Mobile Load Allowance at Php. 1,000.00/month
4	Office Equipment	OGM	Shopping					GOP	10,000.00		10,000.00	Hi Back Fabric Office Chair
FINANCE AND COMMERCIAL DIVISION (FCD)												
1	Accountable Forms	FCD	Repeat Order					GOP	3,500.00	3,500.00		10 stubs LandBank of the Philippines checks at Php. 350.00 each
2	Office Supplies	FCD	Shopping					GOP	106,917.00	106,917.00		Various office supplies for FCD use
3	Other Supplies	FCD	Shopping					GOP	2,340.00	2,340.00		Various janitorial and other supplies for FCD use
4	IT Equipment and Software	FCD	Shopping					GOP	51,000.00		51,000.00	1 unit desktop computer and UPS
5	Other Property, Plant & Equipment	FCD	Shopping					GOP	35,000.00		35,000.00	35 Storage Boxes at Php. 1,000.00 each
ADMINISTRATIVE AND GENERAL SERVICES DIVISION (AGSD)												
1	Office Supplies	AGSD	Shopping					GOP	157,018.00	157,018.00		Various office supplies for AGSD use
2	Medical, Dental & Laboratory Supplies	AGSD	Shopping					GOP	12,474.00	12,474.00		Various medical supplies for office use
3	Gasoline, Oil, Lubricants & Other Fuel	AGSD	Shopping					GOP	19,440.00	19,440.00		Diesel for generator set at Php. 1,620.00 per month for use at office building
4	Other Supplies	AGSD	Shopping					GOP	31,135.00	31,135.00		Various janitorial and other supplies for AGSD use
5	Electricity Expense	AGSD	Negotiated Procurement					GOP	330,000.00	330,000.00		1 year electricity expense for office building
6	Cooking Gas Expense	AGSD	Shopping					GOP	10,800.00	10,800.00		12 LPG tanks at Php. 900.00 each
7	Telephone Expense - Landline	AGSD	Negotiated Procurement					GOP	45,600.00	45,600.00		1 year telephone expense for office building
8	Internet Expense	AGSD	Negotiated Procurement					GOP				1 year internet expense for office building
9	Cable Expense	AGSD	Negotiated Procurement					GOP	4,200.00	4,200.00		1 year cable expense for office building
10	Representation Expense	AGSD	Shopping					GOP				Includes polo shirts for Town Fiesta and CSC Celebration
11	Subscription Expense	AGSD	Repeat Order					GOP	13,000.00	13,000.00		Newspaper and PAWD Magazine subscription
12	R & M - Office Building	AGSD	Shopping					GOP				Includes replacement of bulbs and lubes, painting of steel staircase, repair and maintenance of comfort rooms, painting of pavement and bollard, repainting of office building, repair of signage, and maintenance of concrete facade
13	R & M - Office Equipment	AGSD	Shopping					GOP				Includes repair of airconditioning units, repair of photocopier, and repair of typewriter
14	R & M - IT Equipment & Software	AGSD	Shopping					GOP	12,000.00	12,000.00		Repair of Epson L 1600 printer
15	R & M - Machinery	AGSD	Shopping					GOP	2,000.00	2,000.00		Repair of office generator set
16	R & M - Other Property, Plant & Equipment	AGSD	Shopping					GOP	9,000.00	9,000.00		Refill/Recharge of 9 fire extinguisher at Php. 1,000.00 each
17	Office Equipment	AGSD	Shopping					GOP	35,000.00		35,000.00	1 lot aircon unit for Stock Room

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18	IT Equipment & Software	AGSD	Shopping					GOP	177,000.00		177,000.00	cludes various computer accessories, scanner flatbed, and anti-Virus software
19	Other Property, Plant & Equipment	AGSD	Shopping					GOP	21,000.00		21,000.00	2 Storage Boxes, 3 Fire Extinguisher
ENGINEERING DIVISION (ED)												
1	Office Supplies	ED	Shopping					GOP	14,716.00	14,716.00		various office supplies for ED use
2	Gasoline, Oil, Lubricants & Other Fuel	ED	Shopping					GOP	426,370.00	426,370.00		Gasoline for concrete cutter, motorcycles, tricycles and oil for motorcycles
3	Other Supplies	ED	Shopping					GOP	8,950.00	8,950.00		various janitorial and other supplies for ED use
4	R & M - Irrigation Water System & Structure	ED	Shopping					GOP	622,064.00	622,064.00		various plumbing materials for use at repair and maintenance of IWSS
5	R & M - Machinery	ED	Shopping					GOP	44,350.00	44,350.00		Concrete Cutter Accessories, Pipe Dies
6	R & M - Motor Vehicles	ED	Shopping					GOP	132,040.00	132,040.00		cludes exterior and interior tires, preventive maintenance and other accessories
7	Land	ED	Negotiated Procurement					GOP	2,000,000.00		2,000,000.00	Payment for acquisition of adjacent lot property
8	Irrigation Water System & Structure											
	a. Lateral Lines - New Connections (Water Meters)	ED	Public Bidding	3/1/2016	3/21/2016	3/24/2016	3/26/2016	GOP	587,400.00		587,400.00	60 units Water Meter
	b. Lateral Lines - New Connections (Other Plumbing Materials)	ED	Shopping					GOP	925,540.00		925,540.00	various plumbing materials such as ball valves, saddle lamps, etc.
	c. Concrete Ground Reservoir and Water Transmission Lines for Upland Barangays	ED	Public Bidding (Materials), By Admin (Implementation)	6/20/2016	7/10/2016	7/13/2016	7/15/2016	Foreign Assisted	10,000,000.00		10,000,000.00	
9	Other Structures	ED	Selective Bidding					GOP	1,500,000.00		1,500,000.00	San Isidro Source Development Project
10	Office Equipment	ED	Shopping					GOP	70,000.00		70,000.00	Airconditioning unit for Engineering Office
11	Machinery	ED	Public Bidding	6/6/2016	6/26/2016	6/29/2016	7/1/2016	GOP	2,000,000.00		2,000,000.00	San Isidro Source Development Project
12	Motor Vehicles	ED	Shopping					GOP	250,000.00		250,000.00	motorcycle units and 1 sidecar
13	Other Property, Plant & Equipment	ED	Shopping					GOP	214,500.00		214,500.00	2 Storage Boxes, 5 Shovel, Tools, 1 Bagger Concrete Mixer, Digital Camera
PRODUCTION DIVISION (PD)												
1	Office Supplies	PD	Shopping					GOP	6,485.00	6,485.00		various office supplies for PD use
2	Medical, Dental & Laboratory Supplies											
	a. Chlorine (Granules)	PD	Public Bidding	4/11/2016	5/1/2016	5/4/2016	5/6/2016	GOP	810,000.00	810,000.00		20 drums Chlorine granules

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	b. DPD Chionne for Residual Tests	PD	Shopping					GOP	139,700.00	139,700.00		Includes 19 packs DPD Chlorine, parameter test fees, and bacteriological test fees
3	Gasoline, Oil, Lubricants & Other Fuel	PD	Shopping					GOP	1,357,000.00	1,357,000.00		Includes diesel for generator sets, par oil and engine oil
4	Other Supplies	PD	Shopping					GOP	8,780.00	8,780.00		Various janitorial and other supplies for PD use
5	Electricity Expense	PD	Negotiated Procurement					GOP	5,643,550.00	5,643,550.00		Electricity for pumping stations
6	Cooking Gas Expense	PD	Shopping					GOP	21,600.00	21,600.00		24 LPG tanks at Php. 900.00 each for pumping stations
7	R & M - Irrigation Water System & Structure	PD	Shopping					GOP	11,425.00	11,425.00		Various plumbing/construction materials for use at repair and maintenance of IWSS
8	R & M - Other Structures	PD	Shopping					GOP	28,530.00	28,530.00		Various construction materials for use at repair and maintenance of pumping stations
9	R & M - Machinery	PD	Shopping					GOP	286,000.00	286,000.00		Various materials for use at repair and maintenance of chlorinators
10	Irrigation Water System & Structure	PD	Shopping					GOP	96,130.00		96,130.00	5 Air Release Valve, Flow Meter for Nabua
11	Machinery	PD	Shopping					GOP	1,838,000.00		1,838,000.00	5 Chlorinator, 1 Controls, 2 Pump & Motors, 2 Transformers
12	Other Property, Plant & Equipment	PD	Shopping					GOP	5,000.00		5,000.00	5 Storage Boxes
	GRAND TOTAL								30,150,841.00			

Prepared by:


LYNDONT B. BASTEROS
 BAC Secretary

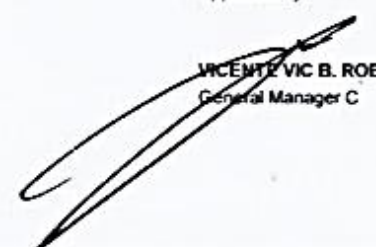
Received by:


CYD CHARISSE MAE N. CASTRO
 BAC Chairman

Certified Funds Available:


 Division Manager C - FCD

Approved by:


VICENTE VIC B. ROBOSA
 General Manager C