


Report on Ageing of Cash Advances
 Schedule of Cash Advances to Officers and Employees
 as of November 15, 2017



Name of Agency: BAAO WATER DISTRICT

Account Title: Cash Disbursing Officer
 Account Code: 103

NAME	Date Cash Advance Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					less than 30 days	31-60 days	61-365 days	Over 1 year	
CLARIDEZ MAE A. BARBOSA	November 13, 2017	Rice subsidy for the month of November 2017	2017-11-232	Php 40,500.00	Php 40,500.00				Liquidated on 11/20/17 under JEV No. 2017-11-1291, P40,500.00
	November 14, 2017	Payroll of regular employees for November 1-15, 2017	2017-11-233	Php 123,702.78	Php 123,702.78				Liquidated on 11/20/17 under JEV No. 1017-11-1292, P123,702.78
	November 14, 2017	Payroll of casual employees for November 1-15, 2017	2017-11-234	Php 25,002.94	Php 25,002.94				Liquidated on 11/20/17 under JEV No. 1017-11-1293, P25,002.94
TOTAL				Php 189,205.72	Php 189,205.72				

Prepared by:

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 Cashier A

Noted by:

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 Division Manager C - Finance & Commercial

Approved:

 VICENTE VIC B. ROBOSA
 General Manager C